



Rules of internal defence of dissertations in the study programme of Public and Social Policy

1. The abstract of the dissertation is submitted by the doctoral student in the range of at least 20 standard pages in the recommended format (see Appendix). The overall structure is part of the abstract dissertation, a summary of its goals, theoretical background, characteristics and justification methods used, basic conclusions, evaluation of the achievement of cognitive goals concerning the author's contribution to scientific knowledge in the field and open questions. It is left to doctoral student's consideration whether to submit also other selected parts of the thesis, or a preliminary version of the whole thesis.
2. The minimum time interval between the dates of the internal and final defence of the dissertation is four months.
3. The date of the internal defence will be arranged by PhD student with the assistant of the PhD seminars and with his / her supervisor at least two months in advance. Student informs the guarantor of the study program. The participation of the supervisor in the internal defense is mandatory.
4. The guarantor of the study program appoints as a reviewer one employee of the department (exceptionally external reviewer) and one doctoral student.
5. The doctoral student sends the abstract no later than one month before the defence to the assistant for distribution to all PhD students of the study program.
6. During the defence, the doctoral student can present his / her work with a PowerPoint presentation.
7. The doctoral student has a maximum of 30 minutes available for the presentation of the thesis. The discussion follows after the opponents' comments. The guarantor of the study programme (in case of his absence the member of the department) summarizes conclusions of the discussion.
8. In necessary cases, the guarantor (or on his behalf an employee of the department) may request to repeat the internal defence.

In Prague on February 1, 2013

Prof. PhDr. Martin Potucek, CSc. MSc.
Guarantor of the Study programme of Public and
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Univerzita Karlova



Title of dissertation

Author's name

Abstract of the dissertation for internal defense

Place and date



This dissertation was prepared as part of the full-time Doctoral Programme in Public and Social Policy of the Department of Public and Social Policy of the Faculty of Social Studies of Charles University.

Doctoral student: name and surname (including university degrees)

Supervisor: name and surname (including university degrees), workplace, workplace address.

The internal defense of the dissertation takes place on in
..... hours, place

© Surname and name



The abstract is submitted in Czech (Slovak) or English. Submission of work in another language is possible only with the approval of the guarantor of the study program. A part of the abstract in the Czech language is a summary of the English language. A part of the abstract in English or another foreign language is a summary of the Czech language.

Scope of the abstract - at least 20 standard pages (without appendices).

Recommended structure of the abstract

Summary (Czech)

Summary (English)

Table of Contents

Summary of dissertation goals

Theoretical basis

Characteristics and justification of used methods

Basic conclusions and still open questions

Evaluation of the achievement of the goal concerning the author's contribution to the scientific knowledge of the field

Literature references (used in the abstract)

Appendix

An overview of the author's publications (related to the issues addressed), bibliographic references, and responses to published works, presentations at conferences related to the topic
Other activities within the doctoral study.